



American Orchid Society
Education. Conservation. Research.

JOB DESCRIPTION

JOB TITLE: IMMEDIATE PAST PRESIDENT

DATE: June, 2016

REPORTS TO: AOS Board of Trustees

Job Summary

The immediate past president remains on the Board as a voting member of the Board for two years following his/her term as President and during this time also serves as a voting member of the Nominating Committee. As contingency circumstances dictate the Past President steps in to replace the President and Vice Presidents should they be unable to serve, until the next meeting of the Board when a new president will be voted in to complete the vacated term.

Bylaws

The Immediate Past President of the American Orchid Society shall, under the auspices of the By-Laws, serve on the Executive Committee for a period of two (2) years following the expiration of his/her term as President.

In the event of a vacancy in the offices of president or Vice President, the duties of the President shall be assumed by the immediate Past President until the next meeting of the Board. If unable or unwilling to serve, that place shall be filled by Trustees.

(Ref. By-Laws 4.2.6, 6.1.5)

DUTIES & RESPONSIBILITIES:

- Serves as a voting member of the Board for a period of two (2) years following the expiration of his/her term as President.
- In the event of a vacancy in the offices of President and Vice Presidents, the Immediate Past President shall assume the duties of President until the next meeting of the Board of Trustees, no later than the next 60 days, whereby the Board chooses the next President.
- Acts as ambassador for the AOS.
- Voting member of the Nominating Committee.
- Performs other duties as assigned by the President.

JOB DESCRIPTION

JOB TITLE: Immediate Past President of the American Orchid Society

DATE: June, 2016

Approved by the Board of Trustees at San Antonio	10/28/11
Revised and approved by the Board	10/29/16
Revised and approved by the Board	08/04/22