



## Application for Conservation Grant

### Purpose

The purpose is to advance the conservation and preservation of orchids in every aspect, and advance the study of orchids in ways that support their conservation and preservation.

### Eligibility

Applications are encouraged from individuals who are doing work that advances the conservation and preservation of orchids. Personnel associated with accredited institutions, such as colleges or universities, are eligible to apply, but such affiliation is not required. Support is available to applicants from around the world and is not restricted to individuals or institutions within the United States. Graduate students with conservation projects and/or interests are encouraged to apply. Travel expenses and salaries may be supported on a case-by-case basis. Membership in the AOS is not required.

### Amounts Awarded

Grants vary in amount, depending upon the needs and nature of the project, and the potential for securing additional funds from other sources. Typical funding for a single award is up to \$3,500, but applications for grants exceeding this amount will be considered. Institutional overhead/indirect cost are not permitted. Recipients must submit an article describing their work to *Orchids* magazine. It may either be a popular article suitable for a general audience, or a scholarly article for the *Lindleyana* section of *Orchids*.

### Matching Funds

We encourage efforts to secure additional funds from other sources. If you are currently receiving, have applied for, and/or have secured a grant for this specific project from another entity, please list that organization's name and the amount of support being provided or requested.

### Grant Duration

The duration of each grant depends upon the particular project. Funds for multi-year grants are paid in annual installments. At the discretion of the AOS Conservation Committee, project progress reports may be requested. The maximum duration of support awarded at any one time is 2 years.

### Application Period - **Applications are considered once each year**

Applications must be received by Sunday, March 15, 2020 at 11:59 pm Pacific Daylight Time (UTC -0700). Applicants should be notified of their application status by Jun 1, 2020.

If you have any questions, please contact the Conservation Committee. Completed grant applications with all related and requested materials should be submitted by e-mail as Word or pdf files to the Conservation Committee, [conservation\\_committee@aos.org](mailto:conservation_committee@aos.org)



### Application for Conservation Grant

|                        |  |
|------------------------|--|
| <b>Applicant Name</b>  |  |
| <b>Address</b>         |  |
| <b>Contact phone #</b> |  |
| <b>E-mail</b>          |  |

Additional Funding Source(s): \_\_\_\_\_

If you have applied, and/or have secured a grant for this specific project from another entity, please list the organization's name and the amount of support being provided or requested.

Supporting Institution: \_\_\_\_\_

[If applicable]: if project is being done under the auspices of an accredited institution of higher education, please include a supporting Letter of Approval on institution letterhead.

### Project Details

1. Description of the project and goals. Please limit description to 5 pages.
2. Why is this project important?
3. Budget details and justification: *see attachment 1 for example of budget details.*
4. Anticipated duration of project and requested duration of funding.
5. Project design, methods used to collect and analyze information as applicable.
6. How will you evaluate the success of your project?
7. Plan for dissemination of results.

### Applicant Credentials

1. Applicant(s) must include a resumé or listing of relevant project achievements
2. Please include in your resumé or CV a summary of previous work (generally 1 page will suffice). Include dates of completion, highlights of accomplishments that demonstrate interest and capability in relation to the proposed project.
3. Please include 1-3 letter(s) of recommendation from mentors, community partners, etc.
4. Any other materials you think will support your application.



**Application for Conservation Grant**  
**Example of Budget Sheet for Project Application**

| <b>Items</b><br>(add lines to table as needed)                                       | <b>Year 1</b><br><b>Expenditures</b> | <b>Year 2</b><br><b>Expenditures</b> | <b>Total</b><br><b>Cost</b> |
|--|--------------------------------------|--------------------------------------|-----------------------------|
| A. Salaries and Wages<br>(list all salaries separately by individual)                |                                      |                                      |                             |
|  |                                      |                                      |                             |
|  |                                      |                                      |                             |
| B. Nonexpendable Equipment<br>(list items separately; include detail, justification) |                                      |                                      |                             |
|  |                                      |                                      |                             |
|  |                                      |                                      |                             |
| C. Supplies and Materials  |                                      |                                      |                             |
|  |                                      |                                      |                             |
|  |                                      |                                      |                             |
| D. Travel (include detail, justification)  |                                      |                                      |                             |
|  |                                      |                                      |                             |
|  |                                      |                                      |                             |
| E. Other Direct Costs (include detail, justification)                                |                                      |                                      |                             |
|  |                                      |                                      |                             |
| F. TOTAL   |                                      |                                      |                             |