Education Committee Grant Application

The American Orchid Society (AOS) Education Committee is accepting applications for projects which develop, implement, maintain and/or support comprehensive educational activities that embrace and promote the passion for orchids through education.

Eligibility

Affiliation with an accredited educational institution is encouraged, but not required. Grants are available to all applicants, regardless of AOS affiliation or geographical location.

Grant Requirements

If selected for grant funding, there are two requirements for one-year grants (#1 and #2). Multi-year grants have a third requirement (#1, #2, and #3).

1. Article in *Orchids* magazine:

   An article explaining the project and its outcomes must be submitted for publication in the *Orchids* magazine at the culmination of the project. For information on how to submit an article, consult the "About Us" section of the AOS website (www.aos.org). Click on "Article Submission." Articles should be sent to: education_committee@aos.org.

2. Webinar:

   A webinar must be submitted at the completion of the project. Webinars will be used for education purposes and will be made available to the AOS membership in our webinar collection. Webinars are typically PowerPoint collections of photographs from the project, written materials, etc. which essentially tell the story of the project. An outline and a summary should be sent for approval prior to beginning the actual webinar: education_committee@aos.org.

3. Yearly Report:

   Multi-year projects are funded on an annual basis contingent upon the submission of a report of the previous year's work due one year after receiving the grant.

Application Period

The primary grant application period is November 1st through February 1st of each year. If all the grant money has not been released during that period, the committee will consider applications on a first-come, first-serve basis throughout the rest of the year. A decision will be made on all applications received during the primary application period by May 1st of each year.

Attached below is a digital grant application form. Completed grant applications with all related materials should be submitted by email as a .PDF file to the Education Committee at education_committee@aos.org.

Application for Education Grant

Applicant Name:

Applicant Address:

Contact Phone #:

Email:

Social Security Number (U.S. citizens):

Additional Funding Source(s):

If you have applied or secured a grant for this project from another source, please list the organization's name and the amount of support provide or requested.

Supporting Institution:

If the project is being conducted under the auspices of an accredited educational institution, please submit a supporting Letter of Approval on institution letterhead.

Project Details:

1. **Describe the project and goals.**

2. **Why is this project important?**

3. **What is the duration of the project?**

4. **What methods will be used to collect and analyze project goals?**

5. **How will the success of the project be determined?**

6. **What is the plan for dissemination of results?**

Budget Sheet

Item	Year 1	Year 2	Total
Materials and Supplies:			
(List items separately, including justification)			
Equipment:			
(List items separately, including justification)			
Travel:			
(Include justification – this must be essential to the project.)			
Other Costs:			
(List items separately, including justification)			
Total Requested:			

Attachments

1. **Resumé or list of relevant project achievements. Include any previous, relevant work.**

2. **1-3 letter(s) of recommendation from mentors or community partners.**

3. **Letter from the educational institution or NGO acknowledging the acceptance of funds.**

4. **Any other materials which support the application.**